

The Story of Riverenza

The Riverenza gathering hall is the perfect venue for intimate dinner parties, business meetings, casual gatherings, and receptions, as well as formal wedding ceremonies. The Riverenza is a century old stone church building located on the corner of 10th and Federal in The Dalles, once home to the Church of Christ. In the fall of 2004 while looking for a home to buy Greg and Molly Ott came across the old church building and began making plans to turn it into a large home. Once the renovations plans were in place Molly has a dream that the family lived in the basement and hosted weddings, parties and events in the old church sanctuary. That's when the dream began. "Riverenza" is an Italian word which means to show honor with a bow or curtsy. That's exactly what the gathering hall has been doing ever since September 2007 when The Riverenza hosted the first of many weddings. Comfortably furnished with versatile indoor seating for up to 120 guests and outdoor seating for 50. The Riverenza is wheelchair accessible, full service event venue, complete with an old world stone courtyard, ballroom, fellowship hall, dressing room and kitchen. The Riverenza offers complete event packages, providing tables, chairs, table linens and dinnerware, equipped with wireless Internet, audio/visual and PA equipment, set up and cleanup are always included.

In the Fall of 2010 The Riverenza expanded, opening The Riverenza Espresso Bar serving Stumptown Coffee while offering light breakfast and lunch fare. The espresso bar is open early morning to early afternoon, Monday through Friday.

150 guest maximum occupancy

120 maximum seating

Theater Seating (120)

Banquet Seating (100)



The RIVERENZA

Gathering Hall & Espresso Bar

Indoor & Outdoor Seating

401 E 10th Street • The Dalles, Oregon

541.980.1743

theriverenza.net • theriverenza@gmail.com

~ The Riverenza Rental Rates ~

All rentals include setup, cleanup, tables, chairs, buffet tables, stereo system, wireless Internet, courtyard and bistro tables

\$ 50 ~ Hourly ~ \$ 100
(weekday rental) up to 150 guests (weekend rental)

\$ 200 ~ Meetings ~ \$400
(5 hours) weekdays ~ up to 50 guests (all day)

Includes the rental package plus projector and PA system

\$125 ~ Celebrations ~ \$250
(3 hour weekday rental) up to 45 guests (3 hour weekend rental)

Includes rental package plus your choice of table linens

Bridal ~ Baby Showers
Office ~ Birthday ~ Retirement ~ Parties

\$450 ~ Soire'e ~ \$700
(5 hour rental) up to 150 guests (all day rental)

Includes rental package plus your choice of table linens

Class Reunions ~ Dinner Parties
Receptions ~ Family Reunions ~ Holiday Parties

\$900 ~ Weddings ~ \$1,200
(5 hour rental) (all day rental)

Includes rental package plus ceremony services, transition to reception and your choice of table linens

Beer and Wine

~ Pouring Fees ~

Guests	~	per hour
1-49		\$50
50-99		\$75
100-150		\$100

Hosted Bar Packages available or

Bring in beer and wine of your choice and The Riverenza will pour and serve it for you.

Reception Packages

- \$25 Coffee** - Regular or Decaf (20 cup pot)
- \$10 Tea** - Herbal, Black and Green (20 guests)
- \$10 Iced Tea** - Black or Green (2qt. pitcher w/ sliced lemons)
- \$25 Punch** - Citrus or Berry Red (2 gallon bowl)
- \$20 Assorted Sodas** - (20 guests)
- \$15 Nuts and Mints** - (20 guests)

Dinnerware

- Casual table setting** **\$2**
- Formal table setting** **\$3**
- Black Tie** (formal table settings and table servers) **\$5**

Services

- Kitchen attendant/server** **\$25**
- Sound tech** **\$25**
- Projector** **\$25**
- Transition** (ceremony to reception) **\$100**

Beer	Keg	Pony	Bottles
Budweiser	\$175	\$125	\$3
Bud Light	\$175	\$125	\$3
Widmer Hefeweizen	\$250	\$200	\$4
Full Sail Amber			\$4
Full Sail Pale Ale			\$4
Corona			\$4
Black Butte Porter			\$4

House Wine	Bottle	Glass
Red	\$20	\$5
<i>Cabernet, Merlot, Shiraz</i>		
White	\$20	\$5
<i>Reisling, Chardonnay, White Zinfandel</i>		

Conduct. The conduct of all event guests, participants and vendors while on The Riverenza property shall be the responsibility of the Renter. Renter also accepts all responsibility for any injury to persons(s) or property, or loss of or damage to property or theft of personal property on premises during the rental period, or resulting there from. Failure by any individual or group to follow all applicable rules and regulations will be cause for removal of the individual(s) and/or immediate termination of the event. The Riverenza retains the right to evict objectionable persons from the premises.

Indemnity. Renter shall release, indemnify, keep and save harmless, The Riverenza, Old Stone Event's Inc, it's agents, officers, and employees from any and all responsibility or liability for any and all damages or injury of any kind or nature whatever to all persons, whether agents or employees of the Renter or persons attending the events for which the premises have been rented, and to all property damage proximately caused by, incident to resulting from, arising out of, or occurring in connection with, the conduct of Renter, Vendors, and Renter's guests and the use by the Renter, Vendors and Renter's guests of the premises. The provisions of this section shall include any and all losses, damages, injuries, settlements, judgments, decreed, awards, fines, penalties, claims, costs, and expenses, including reasonable attorney's fees. If for any reason the event is canceled by The Riverenza, without fault by Renter, Renter is eligible for a refund for the amount of the rental fees paid directly to The Riverenza. The Riverenza will not be held liable for any other cost or damages incurred by the Renter resulting from the event cancellation or other default. In no event shall The Riverenza be responsible for consequential damages resulting from a cancellation or any other default by The Riverenza.

The Riverenza Rental Contract Rental Policies, Rules, Conduct and Indemnity

Policies. If alcohol is to be served during the event the Riverenza Alcohol Contract, Policies and Terms must be submitted by applicant and approved by The Riverenza Facilities Manager. Under certain circumstances Renter and or Vendors must provide The Riverenza, and or Old Stone Event's Inc. with a Certificate of Liability Insurance reflecting a limit of not less than \$300,000 naming Old Stone Events Inc., The Riverenza it's officers, agents, employees and volunteers as an additional insured.

Rules. Smoking, Illegal drug use, and the use of any pyrotechnics are prohibited at The Riverenza. (Smoking is allowed on the west side of the building in the designated smoking area) The Riverenza prohibits the use of any projectiles, or throwing rice. Any material to be thrown at weddings, receptions or other events are limited and require pre-approval from the Riverenza Facility Manager. To insure a safe and enjoyable event, the Renter is responsible for the conduct of the event and guests. Children under the age of ten must be supervised at all times. Guests are not allowed to climb on walls or fences anywhere on the premises. The Renter must insure all the fire exits remain clear and fully functional as defined by the International Fire Code (IFC) during the event to ensure the safety of the event and guests. The Riverenza does not allow any adhesive except painter's tape. The use of open flame candles is prohibited, Enclosed candles must get pre-approval from the Riverenza Facility Manager at least 10 days prior to event date. No alcohol is to be present, consumed or served on the premises, except in accordance with Riverenza Alcohol Use Policies, Terms and Contract. *(An additional agreement required).*

~ The Riverenza Reception Packages and Services ~

Contact Person _____ Phone _____
 E-mail _____
 Address _____
 City _____ State _____ Zip _____
 Theme or Colors _____ Table Linen Color _____
 Set up or Rehearsal Date _____ Beginning at _____ am/pm to _____ am/pm

Reception Packages

\$25 Coffee - Regular or Decaf (20 cup pot) _____
\$10 Tea - Herbal, Black and Green (20 guests) _____
\$10 Iced Tea - Black or Green (2qt. pitcher w/ sliced lemons) _____
\$25 Punch - Citrus or Berry Red (2 gallon bowl) _____
\$20 Assorted Sodas - (20 guests) _____
\$15 Nuts and Mints - (20 guests) _____

Reception Package Estimate _____

Dinnerware

Casual table setting ____ guests x \$2 = _____
Formal table setting ____ guests x \$3 = _____
Black Tie (formal table and table servers) ____ guests x \$5 = _____

Dinnerware Estimate _____

Services

Kitchen attendant/server # ____ x ____ hours = _____ x \$25 = _____
 from ____ am/pm to ____ am/pm
 tasks _____

Sound tech _____ hours from _____ to _____ x \$25 = _____

Projector _____ hours from _____ to _____ x \$25 = _____

Transition - (ceremony to reception) at _____ am/pm _____

Services Estimate _____

Hosted Bar

Beer and Wine Pouring _____ hours x \$ _____ = \$ _____
 from ____ am/pm to ____ am/pm

Champagne Toast from ____ am/pm to ____ am/pm ____ guests x \$3= _____

Hosted Bar from ____ am/pm to ____ am/pm _____

No host-cash bar from ____ am/pm to ____ am/pm _____

(additional Rental Agreement required for any alcohol sales or service)

Hosted Bar Estimate _____

Cash bar available upon request (no pouring fees)

Bring in beer and wine of your choice and The Riverenza will pour and serve it for you

~ The Riverenza Rental Contract ~

Occasion _____
 Event Date _____ From _____ am/pm to _____ am/pm
 Expected # of Guests _____

Facility Rental

Hourly Rental _____
 Rental Package _____

Estimated Facility Rental \$ _____

Reception Packages and Services

Reception Package estimate _____
 Dinnerware estimate _____
 Services estimate _____

Estimated Reception Packages and Services \$ _____

Hosted Bar

Pouring Fees estimate _____
 Champagne Toast estimate _____
 Hosted Bar estimate _____

Estimated Alcohol Services \$ _____

Visa, Mastercard, Discover and Debit Cards accepted

Estimated Event Total \$ _____
 50 % paid to guarantee services \$ _____
Estimated Event Balance \$ _____
 Additional Event Services \$ _____
 Total due at Event Completion \$ _____

All additional costs for services and rental fees are due in full at conclusion of event.

I have read, understand, and agree to the guidelines and regulations stated in this agreement in the Riverenza Rental Policies, Rules, Conduct and Indemnity. By my signature, I agree to hold harmless and indemnify The Riverenza, and Old Stone Events, Inc., its officers, agents and employees as described in the Riverenza Rental Policies, Rules, Conduct and Indemnity.

Signature _____ Date _____

Credit Card _____ # _____ Zip code _____

Card Holder name _____ Exp date _____ Code _____

Hosted Bar

(no pouring fees)

Beer	Keg	Pony	Bottles	
Budweiser	\$175	\$125	\$3	_____
Bud Light	\$175	\$125	\$3	_____
Widmer Hefeweizen	\$250	\$200	\$4	_____
Full Sail Amber	\$250		\$4	_____
Full Sail Pale Ale	\$250		\$4	_____
Corona			\$4	_____
Black Butte Porter			\$4	_____
House Wine	Bottle	Glass		
Red	\$20	\$5		_____
<i>Cabernet, Merlot, Shiraz</i>				
White	\$20	\$5		_____
<i>Reisling, Chardonnay, White Zinfandel</i>				
			Total \$	_____

Local and specialty beer and wine available at market pricing

Hosted Bar

(no pouring fees)

Beer	Keg	Pony	Bottles	
Budweiser	\$175	\$125	\$3	_____
Bud Light	\$175	\$125	\$3	_____
Widmer Hefeweizen	\$250	\$200	\$4	_____
Full Sail Amber	\$250		\$4	_____
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<i>Cabernet, Merlot, Shiraz</i>				
White	\$20	\$5		_____
<i>Reisling, Chardonnay, White Zinfandel</i>				
			Total \$	_____

Local and specialty beer and wine available at market pricing

Hosted Bar Packages

(no pouring fees)

The Ultimate	\$12 per guest	_____
Choose three wines, two bottled beers and three sodas. Guest receive unlimited beverages. In accordance with OLCC regulations and Oregon Law.		
The Reception	\$9 per guest	_____
Choose three wines, two bottled beers and three sodas. Each guest receives 3 drink tickets. Guests may purchase additional beverages at cash bar.		
The Party	\$6 per guest	_____
Choose two wines, two bottled beers and three sodas. Each guest receives 2 drink tickets. Guest may purchase additional beverages at cash bar.		
Champagne Toast	\$3 per guest	_____
Includes champagne, sparkling cider, stemware, cocktail napkins, as well as pouring service.		

No Host Cash Bar Available Upon Request

You may bring in beer and wine of your choice The Riverenza will pour it for you.

(pouring fees apply)

Hosted Bar Packages

(no pouring fees)

The Ultimate	\$12 per guest	_____
Choose three wines, two bottled beers and three sodas. Guest receive unlimited beverages. In accordance with OLCC regulations and Oregon Law.		
The Reception	\$9 per guest	_____
Choose three wines, two bottled beers and three sodas. Each guest receives 3 drink tickets. Guests may purchase additional beverages at cash bar.		
The Party	\$6 per guest	_____
Choose two wines, two bottled beers and three sodas. Each guest receives 2 drink tickets. Guest may purchase additional beverages at cash bar.		
Champagne Toast	\$3 per guest	_____
Includes champagne, sparkling cider, stemware, cocktail napkins, as well as pouring service.		

No Host Cash Bar Available Upon Request

You may bring in beer and wine of your choice The Riverenza will pour it for you.

(pouring fees apply)

The Riverenza Alcohol Policies, Terms and Contract

Alcohol may not be served at The Riverenza except in accordance with The Riverenza Alcohol Use Policies and Terms.

Beer, wine and champagne are the only beverages containing alcohol to be sold, served or consumed at The Riverenza.

Alcohol may only be served and sold by official Riverenza staff.

All OLCC laws and regulations must be followed.

Alcohol may only be served while food is being served.

Alcohol use is restricted to the inside of the building, deck and contained courtyard.

Servers must refuse to serve any person who is visibly intoxicated.

Servers must refuse to serve any one who does not carry qualified ID proving they are the Oregon legal drinking age of 21 or above.

No unauthorized alcohol is to be brought on to the premises by guests or others.

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No unauthorized alcohol is to be brought on to the premises by guests or others.

The Riverenza Alcohol Service and Purchase Agreement

_____ Event on the date of _____

The Riverenza will provide and serve alcohol to be sold, served and consumed at The Riverenza during the event on the date of _____ from _____ am/pm _____ am/pm
Beverages will include _____
at the cost of _____

Renter will purchase and bring in beer and wine to be served by The Riverenza Professional serving staff for the event on the date of _____ from _____ am/pm _____ am/pm
at the cost of _____

Renter Requests The Riverenza Provide a no host cash bar during the event on the date of _____ from _____ am/pm _____ am/pm
Beverages will include _____

I have read, understand, and agree to the guidelines and regulations stated in the Riverenza Alcohol Policies and Terms as stated above. By my signature, I agree to abide by the policies and terms as stated in the Riverenza Alcohol Policies and Terms.

Signature _____

Date _____

The Riverenza Alcohol Service and Purchase Agreement

_____ Event on the date of _____

The Riverenza will provide and serve alcohol to be sold, served and consumed at The Riverenza during the event on the date of _____ from _____ am/pm _____ am/pm
Beverages will include _____
at the cost of _____

Renter will purchase and bring in beer and wine to be served by The Riverenza Professional serving staff for the event on the date of _____ from _____ am/pm _____ am/pm
at the cost of _____

Renter Requests The Riverenza Provide a no host cash bar during the event on the date of _____ from _____ am/pm _____ am/pm
Beverages will include _____

I have read, understand, and agree to the guidelines and regulations stated in the Riverenza Alcohol Policies and Terms as stated above. By my signature, I agree to abide by the policies and terms as stated in the Riverenza Alcohol Policies and Terms.

Signature _____

Date _____